



Cloverdale Arts & Entertainment Association

5696 176 Street, Surrey, BC, V3S 4C6 • 778-574-7004

2018 Cloverdale Market Days Application

Date: _____

Applicant Name: _____ Business Name: _____

Address: _____ E-Mail: _____

Home Phone: _____ Cell Phone: _____

On-site contact name & phone (if different from above): _____

Please check: New Applicant Previous Vendor

I am a FARMER FOOD VENDOR FOOD TRUCK ARTISAN OTHER, please state: _____

You must have your Own Tent, Table, Chairs or anything you need to operate.

ELECTRICITY (VERY LIMITED!) Yes No

What do you plan on selling? Please be specific (attach a separate sheet, if necessary)

We are closing 176th Street. You will be located along 176th Street between 56A Ave & 58 Ave and/or Hawthorne Square.

If you are selling Food or Drinks, you must provide us with copies of any certificates and/or food permits you require.

SELECT MARKET DATES: (Market Hours 10:00 am – 3:00 pm)

Saturdays: May 26, June 23, July 21, Aug 18, Sept 22, 2018

RATES: PREPAID in full at time of Application. Payments will not be accepted on the week of the Markets

Vendors \$50.00 per day x _____ Market dates: _____

Food Trucks \$100.00 per day x _____ Market dates: _____

Vendors Buy all 5 Market Days \$225: _____

We accept E-Transfers, Cash or Cheques made out to Cloverdale Arts & Entertainment Association.

TOTAL PAYMENT ENCLOSED: \$ _____

We will process your application as quickly as possible. Please be advised that all applications are subject to approval.

Anyone not approved, payment will be returned to above address.

Please mail or drop off your application & payment at:

Mates Uniforms, 5696 176 Street, Surrey, BC V3V 4C6 • 778-574-7004

E-mail: cloverdalemarketdays@gmail.com

Please note that any completed applications will be processed.

Be sure to include the following:

- Complete Application Form
- Copies of Certificates and/or food permits you require
- Full Payment – cheque, cash or e-transfer



Staff Use Only

Date Application Received: _____ Received by: _____ Approved by & date: _____

Applicant Notified Date: _____ Total Fees Paid: _____ Paid by: Cheque Cash



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VENDOR CONTRACT

As an Approved Vendor of Cloverdale Market Days, I agree to:

- Set Up: Saturday morning starting at 7:30am. 176 street will be closed from 56A to 58 Avenue. You will have 5 minutes to unload your tent and product from your vehicle and then MUST leave to the assigned vendor parking areas. Vendors arriving at 9 or later will have to park and carry their items in. All vendors must set-up and be ready to sell by 9:45 am. Please respect each other's space while setting up.
- Provide own Tent or Canopy 10x10, Table, Chairs, and Power if needed (We have VERY limited power sources and have to be prearranged with a merchant on the street).
- Vendor Parking: There are assigned parking lots for Vendors. There will be signage and a volunteer at the parking lots. After 10 am, the parking lot will allow the general public to use any unused spots
- Move vehicle to vendor parking area by 9:00 am.
- Must remain in your space until closing at 4:00 pm. If you sell out prior, please display a "sold out" sign until end of market. Please aim to be packed up and gone within 1 hour. If you need more time, move your items to the sidewalk and load from there.
- Vehicles allowed back no sooner than 4:15 pm.
- Please remove all garbage and other visible signs of your stall when leaving.
- Write and submit any concerns or complaints to Cloverdale Market Days rather than airing them publicly at the market.
- Tent/canopy weights must be used at all times so the tent doesn't blow over and must be provided by vendor. It's for your safety as well as the safety of the public that this rule is enforced.
- No Alcohol or smoking is allowed at the market
- If you are a one time vendor, payment must be received at least 1 week prior to market day.
- Rainy Day: The Cloverdale Market Day will go on, please be prepared. There will be no refunds.
- Cloverdale Market Days reserves the right to refuse future attendance to our markets to vendors that are a no shows as well as vendors that do not adhere to the above conditions.

Cancellations:

- Vendors are asked to cancel by Monday at 12 noon before the Saturday market day. By Phone Only!! #778-574-7004 no email or texts.
- Fees of accepted vendors are non-refundable, unless exceptional circumstances apply and only at the discretion of Cloverdale Market Days.
- "No show" vendors will be charged a \$100 no show fee and with 2 no shows, will not be allowed to re-turn to the following years Market. Cloverdale Market Days reserves the right to allow exemptions when the circumstance is due to an emergency and will be made on a case by case basis.



Initial _____

Date _____

Give Vendor a signed photocopy of this form